

RESIDENTIAL LEASE APPLICATION

Community Name: _____

One application must be completed by **each person age 18 and older**

First Name of Applicant: _____
 Last Name of Applicant: _____
 Middle Initial of Applicant: _____
 Date of birth _____
 Social Security # _____
 Drivers' License # _____
 Daytime phone # _____

List all Occupants: _____

 Relationship: _____

Present Address:

Present Landlord / Mortgage Company Address:

Present Landlord Phone # _____

Present Landlord Fax # _____

Present address is: Own Home Parent's Home
 Rented Home Rented Apt. Student Housing
 Other: _____

Date moved in: _____ / _____ / _____

Have you given proper notice? YES or NO

When does/did your lease expire? _____

Monthly payment: \$ _____

Previous Address: (NOTE: Must list last 3 years / complete additional page 3, if needed)

Previous Landlord / Mortgage Company Address:

Previous Landlord Phone # _____

Previous Landlord Fax # _____

Previous address is: Own Home Parent's Home
 Rented Home Rented Apt. Student Housing
 Other: _____

Date moved in: _____ / _____ / _____

Move out date _____ / _____ / _____

Monthly payment: \$ _____

Check box if addition page included with more addresses.

Current Employer Name and Address:

Phone # () _____

Fax # () _____

Current Employment Information:

Supervisor Name: _____

Type of work: _____

Start Date: _____

Hourly rate: \$ _____ # Hours per week: _____

If salary list the annual rate: \$ _____ Do you receive
 bonuses, tips, commission? _____ Amount \$ _____

Other sources of income _____ \$
 Amount

Name and address for source listed above. _____

Other sources of income _____ \$
 Amount

Name and address for source listed above. _____

Previous Employer Name and Address: (NOTE: Must list last 3 years / complete additional page 3, if needed)

Phone # () _____

Fax # () _____

Previous Employment Information:

Supervisor Name: _____

Type of work: _____

Start Date: _____ End Date: _____

Income amount: \$ _____

Check box if addition page included with more previous employment.

Vehicle Information:

Make: _____ Model: _____ Make: _____ Model: _____
Year: _____ Color: _____ Plate # _____ Year: _____ Color: _____ Plate # _____
Other Vehicles (truck, boat, motorcycle etc.) _____

Bank Information: NO PRESENT ACCOUNTS OR...

Bank Name: _____ Branch location: _____ Checking Savings Loan
Bank Name: _____ Branch location: _____ Checking Savings Loan
Bank Name: _____ Branch location: _____ Checking Savings Loan

Other sources of credit references (name and address): _____

Do you have any pets? Yes No NOTE: some pets not allowed, other require deposit and fees, please ask for details if you have a pet. If yes, give details (type, name, size): _____

Why are you leaving your present residence? _____

Have you previously been convicted of any criminal offense? Yes No If yes, give details & dates _____

Any litigation, such as evictions, suits, judgments, bankruptcies, foreclosures? Etc? Yes No If yes, give details & dates _____

In case of emergency notify:(list someone who will not be living with you) Name: _____
Relationship: _____ Telephone: (____) _____
Street Address: _____ City _____ State _____ Zip _____

PLEASE READ ALL TERMS BELOW AND SIGN:

It is understood that the premises are to be used as a residence to be occupied by not more than _____ persons. An application fee in the sum of \$ _____ received on ____ / ____ / ____ has been deposited with the clear understanding that this application including the application of each prospective occupant, is subject to approval and acceptance. I hereby authorize the rental community to obtain information it deems desirable in the processing of my application, including; credit reports, civil or criminal actions, rental history, employment / salary details, police and vehicle records, and any other relevant information; and release Management, it's associates and agents from all liability for any damage whatsoever incurred in furnishing or obtaining such information. The application fee shall be retained by the community as the agreed compensation for credit investigation, processing and verification of the application, other expenses and /or loss of rent, and Management shall have no further obligation to applicant. In no event is the application fee refundable to the applicant, except in the event that Management fails to deliver possession of the premises as may be required by any lease executed between the parties. The applicant hereby waives any claim for damages by reason on non-acceptance of this application, which Management or it's agents may reject without stating reasons for so doing. It is further agreed that if any information herein is false, the lease made on the strength of this application may at the option of the community be terminated at any time.

Receipt of the Rental Deposit will be refunded to the applicant within 21 days if the applicant is denied residency. The Rental Deposit will not be refunded to the applicant if the applicant decides to cancel after 72 hours from the date of the application.

Apartment size: _____ **Proposed address:** _____
Move in Date: _____ **Lease Term:** _____ (months)
Application Fee: (non-refundable) \$ _____ **Monthly Rent - Apartment:** \$ _____
Security Deposit:* \$ _____ **Monthly Rent – Garage:** \$ _____
Pet Deposit: \$ _____ **Monthly Pet Rent:** \$ _____
Redecoration Fee: (non-refundable) \$ _____ **Other Monthly Charges** \$ _____
TOTAL MONTHLY RENT: \$ _____

Marginal applications may require a higher deposit / Prorated rent charged at a daily rate if move-in is after the 1st of a month.

Signature: _____ **Date:** _____
Apartment Representative / witness: _____ **Date:** _____

